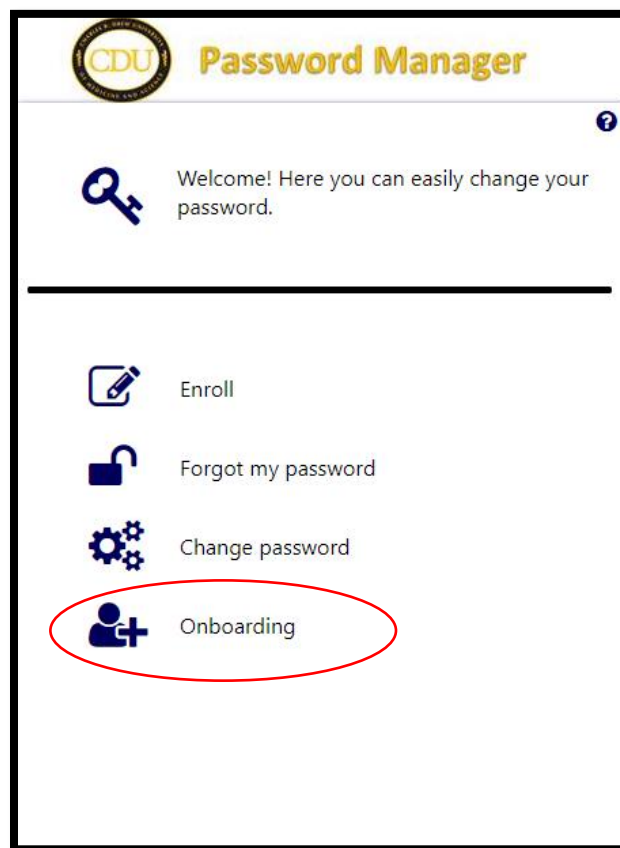




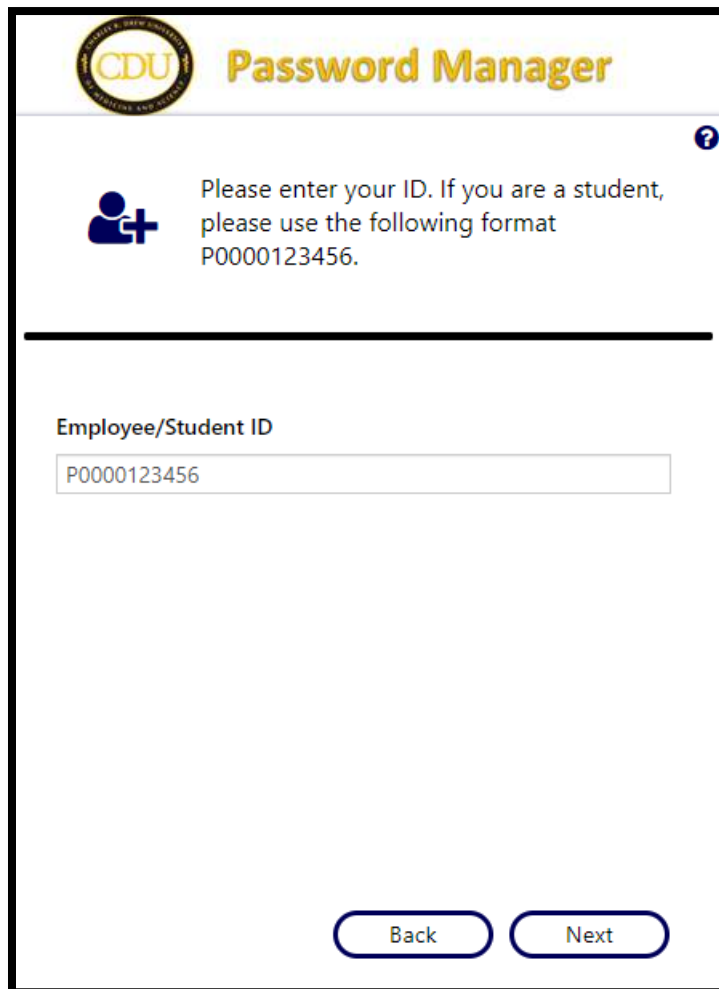
The following information will allow you to activate your **CDU** Student Portal account for access to campus networks, systems, and resources.

1. To **activate your account**, please go to <https://psswrд.cdrewu.edu/> and select **Onboarding**.





2. Enter your CDU Student ID# which starts with the letter "P" and is followed by 9 numerals.

A screenshot of the 'Password Manager' web interface. At the top left is the CDU logo. To its right, the title 'Password Manager' is displayed in yellow. Below the title is a blue question mark icon. In the center, there is a blue icon of a person with a plus sign, followed by the text: 'Please enter your ID. If you are a student, please use the following format P0000123456.' Below this text is a horizontal line. Underneath the line is a text input field labeled 'Employee/Student ID' containing the text 'P0000123456'. At the bottom of the interface are two rounded rectangular buttons: 'Back' on the left and 'Next' on the right.

Select **Next**



3. Enter your Date of Birth (**MM/DD/YYYY** format), First Name, and Last Name

CDU Password Manager

Please enter the following information

1 2 3 4 5 6 7

Enter your date of birth [MM/DD/YYYY]
07/07/1978

Enter your firstname
John

Enter your lastname
Doe

Back Next

Select **Next**



4. A list of security questions will appear for you to answer. Type your answer, then confirm your answer. Your answers are case sensitive, and you will be asked to answer each question any time you reset your CDU Password. You will repeat this step 3 times.

The screenshot shows the 'Password Manager' interface. At the top left is the CDU logo. The title 'Password Manager' is in yellow. Below the title is a question icon and the instruction: 'Choose and answer a question. During the password reset you will have to answer this question again.' A progress bar with six numbered circles is shown, with the first circle highlighted. Below the progress bar is a 'Select question:' dropdown menu with the text 'What is the first name of your partner?'. Underneath are two text input fields: 'Answer:' and 'Confirm answer', both containing six asterisks. Each input field has a toggle icon for visibility. At the bottom are two buttons: 'Back' and 'Next'.

Select **Next**



5. Finally, Create a password for your account. Your password must meet the following criteria:

- The password must be at least 6 characters long
- It may not use words contained in your username or name
- You must use at least three of the following character types:
 - Number
 - Special character (e.g. !, \$, #, %)
 - upper case character
 - lower case character

CDU Password Manager

Enter your new password.

1 2 3 4 5 6

- ✓ The password must be at least 6 characters long
- ✓ Do not use words contained in your username or name
- ✓ Use at least three of for following character types:
 - number
 - special character (e.g. !, \$, #, %)
 - upper case character
 - lower case character

New password:

.....

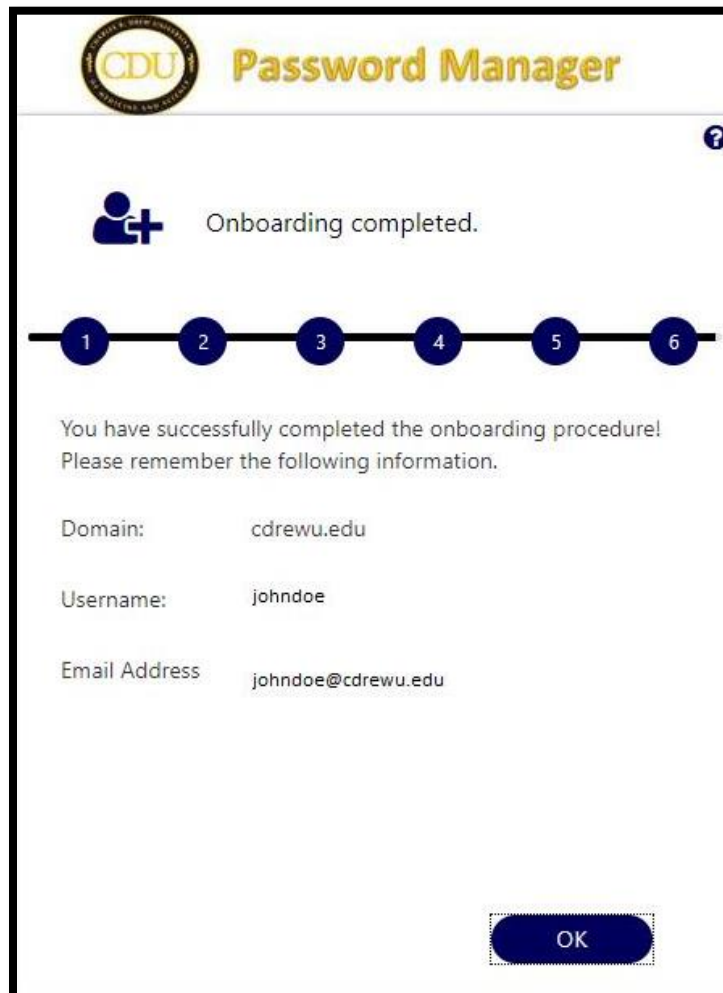
.....

Back Change

Select **Change**



Write down, print, take a picture or copy your information for your records. Your username and email address generated are used for CDU email, systems, and resources.



Note: Passwords – If you ever need to reset your password, you can go to <https://psswr.cdrewu.edu/>.

***Your Username is system generated and cannot be changed.**