



March 23, 2020

Due to University efforts to comply with the public health directives of the Governor and local municipalities, the CDU Campus is closed. However, there is limited access to students, faculty and staff—*only by approval in advance and during certain times/days*. Access will be available from Monday through Friday, 10 a.m. to 12 noon. Here is the approval process:

1. For faculty and staff, you must get the approval of a Dean or Vice President, providing him or her with the reason and exact time and date for your proposed visit.
2. For students who need access, or assistance with day-to-day necessities (e.g., food, counseling, etc.), you must first contact Student Affairs at [studentaffairs@cdrewu.edu](mailto:studentaffairs@cdrewu.edu).

Once access is approved, the reporting Dean or Vice President, or Student Affairs, will notify Armando Estrada, Director, Risk Management, Campus Safety & Security, Facilities and Maintenance, of the person's name and date and time of request for access.

Please note that everyone with approved access will be escorted to and from the area of campus that they need to access.

Finally, access to the University from the 118<sup>th</sup> St. side is closed, and the 118<sup>th</sup> St. parking lot is closed, however, 118<sup>th</sup> St. is open to traffic in both directions. All access to the University must be through the 120<sup>th</sup> St. side.

Thank you.